

Southern Arizona AI-Anon/Alateen Steering Meeting Minutes  
August 17, 2022  
Zoom Meeting: 827 5938 5248

The meeting was called to order at 6:00 PM by Kathy M with the Serenity Prayer.

Introductions included Kathy, Sue C, Andrew, Susan

Concept 8 - Kathy M

The last Steering Committee meeting minutes were approved by consent.

### **Informational Reports**

Chairperson - Kathy M. Nothing new to report.

Treasurer - Sue C. Sue C tried to send out the Treasurer's report. AIS is doing fine. There was an inquiry about sending a donation to AZAC. AIS needs to vote on sending AZAC a donation. This will be put on the September AIS Agenda. In the past, AZAC did not always report their financial information to the Area. Sue C suggested that the donation to AZAC be very specific (i.e. sponsor a Southern Arizona teen). Alateen participation has dropped off recently.

Some groups want receipts sent via USPS. Sue C would like to recommend that receipts be sent electronically. This will be announced at the AIS meeting in September.

Sue C. was wondering what the retention period is for Paypal Email. Sue C suggests that the Treasurer only keep the Paypal Emails until the next Audit. The Steering Committee agreed with Sue C.

Sue C. asked about the timeline for next year's budget. A budget committee will be set up at the September AIS business meeting. The budget committee will present the budget in November, the AIS membership will approve the budget in December.

The wireless square device was received. The new wireless square device will be used for literature sales at the AA convention at the end of August.

### **Old Business**

Bring A Friend - Kathy M. Bring A Friend has been reserved at Christ United Methodist Church at 655 N. Craycroft on October 5, 2022 in the Social Hall. Susan said that she would find two speakers for the meeting. Sue C. suggested that each of the officers/coordinators give a short description about their positions.

Audit Committee - Kathy M. Some of the receipts have been sent out by Sue C. Kathy M. will set up the final Audit Committee meeting.

**New Business**

Position Descriptions for Recording Secretary and Corresponding Secretary. Sue C. asked if we are still storing paper copies of the reports. Kathy M. said that she would update the Recording Secretary position to indicate that electronic copies of the reports will be maintained. An updated position description will be sent out.

Sue C. said that there is some confusion about the meeting list because meetings with no status are still listed. Sue C. suggested that meetings without a status be removed from the meeting list. This will be placed on the September AIS agenda.

Kathy M closed the meeting at 6:30PM. with the AI-Anon Declaration.

Next Steering Committee Meeting - September 21, 2022 via Zoom.

Respectfully submitted by Kathy M.