

AIS Steering Committee Meeting Minutes Held February 16, 2022

Attendees:- Kathy, Cheryl, Andrew, Judith, Michelle, Thomas, Mike

Judith called the meeting to order- at 6:00 pm with the Serenity Prayer

Introductions

Concept 2 – Kathy

January meeting minutes approved by consent

Informational Reports

1. Chairperson--Kathy M – Audit completed and in order. Will present at next months' AIS meeting
2. Office Manager--TBD
3. Treasurer--Michelle Y – Will remain in position for the month of March, since incoming Treasurer will be out of town. Michelle will attend the April AIS meeting to present March treasurer report.
4. Other

Old Business:

1. Founders' Day – Trial run for meeting will be on 2/20 and the event is on 2/26
2. AIS Zoom account-use by meetings – Mechanics are in place and almost ready to do a test group. Agreed on the cost of \$10.00/yr per meeting.
3. Election status – see attached chart concern over not having an Alternate Chair was expressed.

New Business:

1. Liability Insurance-evaluation of group charges -Michelle

Current cost per group is \$29.00/year. Currently have 19 meetings that are in person and of those 15 are meeting inside a facility. Current yearly cost of insurance is \$447.00 and 7 groups have paid for a total of \$203.00, leaving \$244.00 for AIS to pay. Question was raised about keeping cost for groups to pay as is or to change the amount? Consensus was to leave the amount as is and revisit as more meetings return to in-person.

Meeting ended at 6:20 pm

Minutes submitted by Cheryl J.