

**sSouthern Arizona Al-Anon Information Service (AIS) Steering Committee Minutes**  
**Wednesday, October 19, 2022**

The meeting was called to order at 6:00 p.m. by Kathy with a moment of silence followed by the Serenity Prayer.

Concept 10 was read by Marcia

Participants included Kathy, Sue, Alice, Marcia, Frank, Thomas, Andrea

**Informational Reports**

**Treasurer.** Sue reminded participants that donation checks needed to be made out to either Southern AZ Al-Anon or Southern AZ AIS.

**Old Business**

**Budget Committee.** Sue reviewed the proposed budget line-by-line. Sue pointed out that some of the budget items were unknown because AIS and the community are recovering from the impact of COVID. A few adjustments were made to the proposed budget. There was a motion, that was seconded, for Kathy to recommend the proposed budget to AIS for its approval at the November meeting. The motion passed with seven votes for and none against.

**Office.** Sue reminded participants AIS had agreed to vote again in June regarding whether to have an office. Sue recommended that the June decision be a final one as it makes the budget process difficult--not knowing whether there will or will not be an office.

**Literature On-Line Store.** Frank reported that he had met with Nate, Mike and Andrew and they had explored having an on-line store either as part of the AIS website or as a separate website. Their evaluation is in the initial evaluation state. The goal was to have the store up and running by June 1, 2023, but this goal may need to be pushed out further. There was also discussion that although there would be an initial set up fee for the store, once the store was in place there would be lower costs, literature sales would be easier to manage, and it would be easy for most users to purchase literature.

**New Business**

**Elections.** There was discussion about the need to appoint someone ASAP to be the Election Chair. Kathy drafted an email for Alice to send out to AIS participants on this issue as soon as possible.

**Answering the Phone.** There was discussion of the need to have someone respond to voice messages left on the phone because the person assigned this task is no longer doing so. Kathy will include this need in the email Alice is to send out regarding an Election Chair.

**Elimination of Positions.** There was a discussion regarding the pros and cons of eliminating some of the positions that have been difficult to fill. This topic will be further discussed at the November AIS Meeting.

Kathy closed the meeting around 7 p.m. with the Al-Anon Declaration.

**Next Southern Arizona AIS Steering Committee Meeting:**

**Wednesday, November 16, 2022**

**Time 6:00 PM – 7:30 PM**

**Zoom Number 827 5938 5248/PC 474954**

Respectfully submitted by Alice, Secretary.