

Southern Arizona Al-Anon Information Service (AIS) Meeting Minutes

Wednesday, November 2, 2022

6:30-7:45 PM

Zoom Meeting

Access Code: 879 9286 3715

Passcode: 913121

The meeting was called to order at 6:30 p.m. by Kathy with a moment of silence followed by the Serenity Prayer.

Welcome and Courtesy Guidelines – Kathy

Step 11 – Mike

Tradition 11 – Sue

Concept 11 – Rhonda

Introductions – There were no new Information Service Representatives (ISRs), Group Representatives (GRs), Alternate GRs, or District Representatives (GRs).

Participants included Kathy, Sue, Alice, Monta, Rhonda, Cheryl, Julia, Mike, Sue, Marcia, Andrew, Bob, Mike, Steve, Karen, Julie, and Ellen.

17 voting members present

October minutes approved by consent.

October Treasurer's report approved by consent.

The 7th Tradition – Participants were encouraged to donate online or by mail.

Old Business

Festival of Books. Sue reported that AIS will not be participating this spring in the Festival of Books because of lack of interest, but AIS may consider participation in the event in the future.

Literature Online Store. Mike M. reported for the Task Force considering whether to have an online store. The options are to have an online store as part of a new AIS website or as a separate website that could be accessed from the current AIS website. Both the Website Coordinator, Andrew, and the Literature Coordinator, Frank, are stepping down from their positions but they have agreed to help with any transition to an online store. The goal is to make things easy and simple for members ordering literature and for tracking sales and inventory. There may be problems using AIS's current website to access a separate online store. A consultant has proposed creating a new website that

looks and functions much like AIS's current website, except that it also will have an online store. The cost of having an outside consultant create the new website with an online store may be \$5,000 plus. AIS does not have the internal resources to create such a website, especially since Andrew is stepping down. The Task Force will make a more formal presentation to the Steering Committee, hopefully in December.

Founders Day. Karen has agreed to oversee Founders Day, which will be held on February 25, 2022. Two locations are being considered for where to hold this in person event. Karen is also looking for speakers. The event will be in person.

Elections Chairperson. Kathy reported that no one has volunteered to be the Elections Chairperson. Participants agreed to advertise the need for an Elections Chairperson in their family groups. The Elections Chairperson is not a permanent position.

Phone Message Coordinator. Jennifer has agreed to be the Phone Message Coordinator.

12 Step Coordinator. Kathy reported that the person holding this position has stepped down and there is now a need to fill this position.

New Business

Eliminating Positions. Mike discussed the possibility of eliminating certain positions that have been hard to fill, such as the 7th Tradition Coordinator, the Archives Position, the Alateen Coordinator, the Office Manager (to consider replacing with Phone Message Coordinator), and the Election Chairperson (to consider not listing because it is a temporary position.)

Julia proposed, and Pam seconded, a motion to create a Thought Force to consider the matter and give their thoughts to the Steering Committee. The motion passed unanimously.

Budget. Sue reviewed the proposed 2023 budget line-by-line and reported the following. Some of the budget items are unknown because AIS and the community are recovering from the impact of COVID. The adjustments that were made to the proposed budget at the suggestion of the Steering Committee have been incorporated into the proposed budget. AIS has ample reserves—three months operating expenses. AIS has sufficient funds to pay for a consultant to set up an online store and create a new website, if that is the decision of AIS. This cost was not included in the proposed budget. Participants had some questions about the proposed budget and Sue answered these questions.

Mike made a motion to accept the proposed 2023 budget as presented. Andrew seconded the motion. The motion passed unanimously.

AZAC. Sue reported that nine teens attended the AZ Alateen Conference and the teens thanked AIS for its donation.

Officer/Coordinator/DR Announcements and Reports

Treasurer. Sue thanked Michelle and Rhonda for participating on the Budget Committee. Their help was invaluable.

Sue reminded participants to have checks made payable to Southern Arizona Al-Anon or Southern Arizona AIS. If a donation to AIS is made via PayPal, please send an email to the treasurer at treasurer@so-az-alanon.org to indicate which group to credit for the donation.

Sue also reported that Storage King made changes to AIS's agreement, but the changes should not impact AIS as the change relates to a \$150 lien fee for accounts over 30 days past due starting on 12/1/22. If AIS pays over the phone, there is now a fee of \$9.95.

District 24. District 24 has affirmed that it will help sponsor a parents' meeting.

Web Coordinator. Andrew's report was covered under old business—the Literature Online Store item.

Meeting List Coordinator. Steve reviewed the meeting list from March 2019 with the current meeting list. There are fewer meetings, but this may change with the addition of online meetings.

Kathy closed the meeting at 7:45 p.m. with the Al-Anon Declaration.

Next Southern Arizona AIS Meeting:

Wednesday, December 7, 2022

6:30-7:45 PM

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Respectfully submitted by Alice, Secretary.