

**Southern Arizona Al-Anon Information Service (AIS) Steering Committee Minutes  
Wednesday, April 17, 2024**

The meeting was called to order at 6:00 p.m. by Kathy M. with a moment of silence followed by the Serenity Prayer.

Concept 4 was read by Kathy M.

Participants included Kathy M., Alice W., Cynthia V., Michelle Y., Andrew M., Susan S., Mike M., and Judith P.

**Matters Discussed**

**Women’s Coordinator for Detention Center also known as Pima County Jail.**

Kathy M. led a discussion about whether the Coordinator for the Men’s Prison could also serve as the Coordinator for the Women’s Detention Center. The discussion included the following: After the last coordinator stepped down from the position, efforts to fill the position have been unsuccessful. Men are not allowed to go into the Women’s Detention Center and how it would work for a man to fill the coordinator position. Should one person hold both positions? How important is it to fill the position if the women who attend the meeting are incarcerated for only a relatively short period of time and are in a transition period. The concept of “seed planting” and “if just one person is impacted by the Al-Annon Message it is worth it” were discussed. Mike M. agreed to gather more information about the matter. and the matter will be on the agenda for the Steering Committee in May.

**Ice Cream Social.** Kathy M. led a discussion about having an ice cream social sometime this summer to encourage fellowship. The discussion included the following: People have expressed a desire to get together socially. Susan S. and Andrew M. agreed to establish some guidelines for the event. The Steering Committee will recommend budgeting \$500 for the event. Christ Church United’s social hall may be a good location for the event. July or August may be the best months to hold the event on a Saturday afternoon. At the event there should be a donation basket. Family groups will be asked to help coordinate the event. Mike M. will ask his men’s group to see if they will agree to be one of the family groups to help coordinate the event.

**Using City of Tucson, Ward 6 Offices for Quarterly Steering Committee Meetings.**

Judith led the following discussion: Several people who attend the AIS monthly business meetings have expressed an interest in having in-person business meetings. Other individuals have indicated that traveling to the meeting room would be a burden, and they would not be able to attend. Ward 6 has a meeting room set up that allows hybrid

meetings. It is relatively easy to reserve the room online. Someone would need to pick up the key the day of the meeting. There was a consensus to have the business meeting quarterly as a hybrid meeting beginning with the June 5 meeting. Kathy M. agreed to see if she could reserve the room. Regarding translating, Andrew M. is going to check about attendees using Google Translate.

**Insurance** Cynthia V. led a discussion about AIS's insurance needs. One of the issues with the insurance is "additional insureds." When AIS or a family group leases space, the lessor may require AIS to list the lessor as an additional insured on its insurance policy. Currently, there are 23 entities, including family groups, real estate companies, churches, etc. listed as additional insureds. Alice W. has worked on this list to determine who currently may still be leasing space and who may still need to be listed as an additional insured. Kathy M., Alice W. Mike M., and Cynthia V. agreed to be in an ongoing discussion concerning AIS's insurance needs and report back to the Steering Committee.

Kathy M. closed the meeting around 7:00 p.m. with the Al-Anon Declaration.

**Next Southern Arizona AIS Steering Committee Meeting:**

**Wednesday, May 15, 2024**

**Time 6:00 PM – 7:30 PM**

**Zoom Number 827 5938 5248 – Pass Code 474954**

Submitted by Alice W., Secretary