

## **Southern Arizona Al-Anon Information Service (AIS) Meeting Minutes**

**Wednesday, January 4, 2023**

**6:30-7:45 PM**

**Zoom Meeting**

**Access Code: 879 9286 3715**

**Passcode: 913121**

The meeting was called to order at 6:30 p.m. by Kathy with a moment of silence followed by the Serenity Prayer.

Welcome and Courtesy Guidelines – Kathy.

Step 1 – Debbie

Tradition 1 – Ricki

Concept 1 – Kathy

Introductions – There were no new Information Service Representatives (ISRs), Group Representatives (GRs), Alternate GRs, or District Representatives (DRs).

Participants included Kathy, Alice, Ricki, Sue, Monta, Debbie, Andrew, Julie, Frank, Steve, Ellen, Mike, Bob, Karen, Karen, Pam, Darryl, Mike, Julie.

19 present/17 voting members present.

November minutes approved by consent with change to date.

November Treasurer's report approved by consent.

The 7<sup>th</sup> Tradition was observed – Participants were encouraged to pay by PayPal or check to AIS.

### **Old Business**

**Literature Online Store.** Andrew and Frank reported that they have met with the contractor who is creating the on-line store and it is coming together nicely. They anticipate that the new website and on-line store will be ready to launch sometime in the spring.

**Founders Day.** Karen reported on plans for Founders Day--a potluck, to be held between 3-5 pm on Saturday, February 25, 2023, at Christ United Methodist Church, 655 N Craycroft Rd. The budget for the event is \$500. There is an expectation that 80 to 100 people will attend. Alice to distribute flyer via AIS email list and Andrew to post flyer on website. Karen is looking for a Al-Anon Family Group to help with the potluck.

**Elections Chairperson.** Kathy reported that no one has volunteered to be the Elections Chair for the elections to be held at the February business meeting.

**12 Step Coordinator.** Ricki put a plea out for someone to volunteer to be the 12 Step Coordinator, noting that this was an important position to fill.

**Audit Committee.** Kathy reported that it is time to get volunteers for the Audit Committee. She needs two more volunteers. The audit will occur in the month of February and the committee will meet by zoom. Kathy will prepare email for Alice to send out re need for volunteers.

### **New Business**

**Area Records Questions.** Debbie, Arizona Area Group Records Secretary, reported on the process for a group to have their meetings be permanent electronic meetings. A group should contact Debbie if they have any questions. Debbie also passed out a handout on the process that Alice will forward on to the AIS email list. Debra also praised Southern Arizona and Steve's efforts in particular regarding keeping the meeting list current and accurate.

### **Officer/Coordinator/DR Announcements and Reports**

**Treasurer.** Sue reported the following, in addition to her written report for December with End of Year Notes.

- Budget changes from the expenditure on the online store. There will be no change to the monthly fee for the website because the budgeted amount seems to be sufficient. A one time payment of \$2,400—the balance owing in 2023--will be paid upon completion of the contract with MultiTool Marketing.
- Donation Returned. In December, AIS received a \$1,500 individual donation from a Charitable Investment Fund. After speaking with the Finance Director at WSO, consulting AIS guidelines and the Service Manual, the donation was returned. There were two problems. First AIS guidelines limit individual donations to no more than \$1,000 and donations cannot come from individuals outside of Al-Anon. Regarding the donation, there was only corporate contact information and there was no way to contact individuals to make sure that all the money in the donation came from Al-Anon members. Sue is grateful for Kathy's help, AIS guidelines, Traditions, and the support of WSO in making the decision to return the donation. Lesson learned--if someone wants to make a large individual donation to AIS, it would be helpful to contact the Treasurer first so all the details can be worked out before the end of the calendar year.
- The Service Manual recommends individual donations be no more than 1% of the organization's income (p. 102 under "Direct Contributions"). Currently \$1000 is 5% of our income. We may want to look at that guideline at some point.

**DR for District 24.** Julia reported that she had had a District Meeting and that everything was going well.

**DR for District 20.** Ricki requested that anyone interested in being a speaker at the Speakers Meeting held on the third Saturday of the month between 5 and 6 pm at the Alano Club in Green Valley should contact her. Ricki also reported on the status of the other meetings in District 20. All of the meetings are properly reflected on the meeting list.

**Web Coordinator.** Andrew stated that he had nothing to report other than what had already been reported regarding the progress on the online store.

**Literature Coordinator:** Frank reported that the Service Manual is still not available but he will let us know when it is.

**Meeting List Coordinator:** Steve reported that the group meeting list now contains zoom information for electronic meetings.

**Other Meetings.** Mike reported that with regard to the Monday night Men's Meeting that meets every Monday at 7 pm at the Summit Ridge Community Church, on those months that have a fifth Monday, the fifth Monday will be a speakers meeting.

Kathy closed the meeting at 7:45 p.m. with the Al-Anon Declaration.

**Next Southern Arizona AIS Meeting:**

**Wednesday, February 1, 2023**

**6:30-7:45 PM**

**Zoom Meeting**

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Respectfully submitted by Alice, Secretary.