

Southern Arizona Al-Anon Information Service (AIS) Business Meeting Minutes

Wednesday, March 6, 2024

Zoom Meeting

6:30-7:45 PM

Call to Order, Serenity Prayer, and Opening Business

The meeting was called to order at 6:30 p.m. by Judith P. with a moment of silence followed by the Serenity Prayer.

Welcome and Courtesy Guidelines – Judith P.

Step 3 – Kathy M.

Tradition 3 – Ellen R.

Concept 3 – Judith P.

Introductions – There was one new Information Service Representative (“ISR”)—Esta G. is the new ISR for High Hopes, the family group that meets at 4 pm on Thursday. There was one new temporary ISR, Kathy H., for the Dove Mountain Serenity family group that meets at 4:15 pm on Mondays. There were no new Group Representatives, Alternate GRs or District Representatives.

Participants included:

Judith P.	Alice W.	Sue C.	Autum H.
Mary Jane C.	Kathy H.	Ellen R.	Rhea
Anne S.	Jane B.	Julia C.	Ellen S.
Andrew M.	Monta A.	Marcia	Esta G.
Ilsa B.	Luz P.	Lisa	Leigh S.
Kathy M.	Cynthia V.	Marilyn	Toni
Steve R.			

21 voting members were present.

The February Business Meeting Minutes were approved by consent with one typographical error corrected--correcting the spelling of Treasurer in the email address at the top of page two. The Secretary has also corrected a clerical error--the date of the minutes, changing 2023 to 2024.

The February Financial Report was approved by consent.

The 7th Tradition was observed – Participants were encouraged to pay by the following methods: Check (sent to PO Box 44003, Tucson, AZ 85733); or Zelle (using the email address treasurer@so-az-alanon.org).

Old Business

Election. Jane B. was elected to be the new News and Events Coordinator. Welcome Jane! Attached is Sue C's report as the Elections Chairperson. Alice W. is to send out a revised list of the Officers, Coordinators and Liaisons.

Spring Assembly March 23. Kathy reminded the group that So. Ariz. AIS is hosting the Area Assembly in Tucson on March 23, 2023. The location of the event is the La Quinta Hotel at Reid Park, 102 N. Alvernon Way, Tucson. Volunteers are still needed to help with the meeting. If you are interested in helping with the event, contact Kathy M. at alternateaischair@so-az-alanon.org.

Delegates Day June 1. Judith P. reported that Delegates Day is being held in Tucson and that two family groups have agreed to host the event—the Steps to Freedom group that meets at 7:00 pm on Tuesday and the Sunday Morning AFG group that meets at 10:30 am on Sunday.

New Business

Storage Unit Clean Up. Kathy M. reported that Michelle Y. and Dick B. were tasked by the Steering Committee to review the items in storage. After consulting with the persons who have items in storage (Literature Coordinator, Treasurer, and the former Archivist), Michelle Y. and Dick B. will have the discretion to decide whether to keep a particular item, donate the item or give or throw the item away. There was discussion regarding what items needed to be kept.

Literature Procedures/Audit. Cynthia V., the Treasurer, suggested that it would be best practice to have some written accounting procedures in place for literature sales, including reporting to the Treasurer before making purchases from WSO to make sure that AIS is able to maintain ample reserve funds at all times. Cynthia V. also suggested that it may be a good idea to audit a few selected literature items at least once a year. The group voted 15 in favor and 2 opposed to create a Thought Force to consider the matter and report back to the group. (Alice W. made the motion and Esta seconded the motion.)

Insurance. Cynthia V. reported that the insurance premium (approximately \$650) was due, and she questioned whether AIS needed as much insurance as it had purchased in the past now that it does not have a physical office. Cynthia V. will review the matter and report back to the group.

Changing Policy Restricting AA Members from Holding Service Positions Above the Family Group Level. There was discussion regarding whether AIS should take a position on this issue. The consensus of the group was that AIS is a literature distribution center and not a governing body and should not take a position on the matter.

Founders Day. Kathy M. noted that she would like to discuss at the April business meeting whether AIS should have a Founders Day event in 2024.

Announcements, Coordinator and Officer Reports

AWSC February 3 Meeting. Julia C. thanked all the volunteers who helped make the meeting a great success..

Literature Coordinator. Leigh spoke about the need to add shelving to the storage facility. There was a motion to authorize Leigh to spend up to \$400 on new shelving. The motion passed with 17 votes in favor and 2 votes opposed. (Andrew made the motion and Julia seconded the motion.)

There were no other announcements or reports.

Judith P. closed the meeting at 8:00 p.m. with the Al-Anon Declaration.

Next Southern Arizona AIS Meeting:

**Wednesday April 3, 2024
6:30-7:45 PM
Zoom Meeting
Access Code: 879 9286 3715
Passcode: 913121**

Respectfully submitted by Alice W., Secretary.